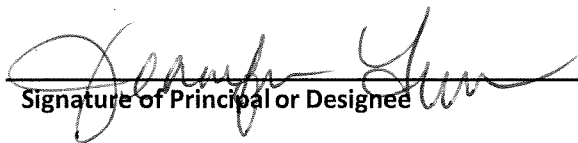



2023-2024 Title I, Part A Parental and Family Engagement Plan

Assurances

- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds are spent.
- The school will carry out the programs, activities, and procedures in accordance with the definitions in Section 80101 of Every Student Education Act (ESEA).
- The plan was jointly developed/revised with parents and made available to the local community.
- How the parents and families are involved in planning, reviewing and improving the school-wide program plan.
- The plan uses the findings of the parent and family engagement plan review to design strategies for more effective engagement, and to review, if necessary, the school's parent and family engagement plan.
- The school will provide each family with timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals.
- The school will notify each family, in a timely manner, when their child has been assigned, or had been taught for four or more consecutive weeks, by a teacher who is out of the field.
- The school will provide each family with an individualized student report about the performance of their child(ren) on the State assessments.


Signature of Principal or Designee


Date Signed

School Name

Mission Statement (Optional)

Parental and Family Engagement Mission Statement (Optional)

How the parent and family engagement plan is a shared responsibility? (Optional)

How the parent and family engagement will assist in providing high quality instruction for all learners? (Optional)

Involvement of Parents

How the school will involve the parents and families in an organized, ongoing, and timely manner, in the planning, reviewing and improvement of Title I programs, including involvement in decision making of how funds for Title I will be used? [Elementary Student Education Act 1116]

Our school strives to involve all parents in the planning, review, and improvement of Title I programs and our Parent & Family Engagement Plan. All parents are invited to attend meetings regarding the development of the required plan through flyers, school marquee, and REMIND. Parents are asked for their input on activities and trainings provided by the school. The school uses the notes from the group discussion to guide writing the plan.

Coordination and Integration with Other Federal Programs

How the school will coordinate and integrate parent and family activities that teach parents how to help their child(ren) at home? [Elementary Student Education Act Section 1116]

Count	Program	Coordination
1.	IDEA (ESE)	Provide information to parents about the resources available upon development of the student’s IEP.
2.	Title III (ESOL)	The school and district ELL rep will provide literature and resources to parents at various evening events, and parent events.
3.	Title IX (Families in Transitions)	The Families In Transition (FIT) parents are provided taxis for registrations and parent conferences. Also, health and social services.
4.	Title II (Staff Development)	The professional development activities are facilitated and monitored by the resource teacher and District Professional Development department in relation to parent involvement.
5.	Title IV	The Student Support and Academic Enrichment (SSAE) program is designed to help schools provide a well-rounded education, improve safe & healthy school conditions for student learning, and improve the use of technology.

Annual Parent Meeting

A description of the specific steps the school will take to conduct the annual meeting to inform parents and families of participating children about the school's Title I Program.

Count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1.	Create flyer, PowerPoint, agenda	Title I Coordinator	August-December	Copies of agenda, minutes, sign-in sheets, flyer, PowerPoint presentation
2.	Advertise in school newsletter, on school marquee, utilize Iris out dial	Title I Coordinator	August-December	Emails, newsletter
3.	Sign-in sheet for multiple sessions	Title I Coordinator	August-December	Collection of sign-in sheets
4.	Compile documents	Title I Coordinator	August-December	Scan documents upload to LEA monitoring site

Flexible Parent Meetings

How will the school offer a flexible number of meetings, such as meetings in the morning or evening?

Throughout the school year, we will offer various events and activities on a variety of weekly nights and mornings offered at different times. Our Annual Meeting will be offered on different days and two different times to accommodate different work schedules.

How will the school provide, with Title I funds, transportations, child care or home visits, as such services relate to parents and family engagement? [Every Student Education Act Section 1116]

Childcare will be provided, if needed.

Building Capacity

How the school will provide other reasonable support for parent/family engagement activities. [Every Student Education Act Section 1116]

The school will host various educational events/nights to encourage parent participation and collaboration with both teacher and students.

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence or Effectiveness
1.	Parent Portal and Online Educational Tools	Title I Coordinator	Parents will be trained on how to use Jupiter and various online tools for tracking their child's progress and extra support.	August	Parent sign in sheets, surveys, and flyer
2.	Reading Family Night	Title I Coordinator	Motivate to read activities for families to encourage reading at home and learn how to prepare for FSA.	October	Parent sign in sheets, surveys, and flyer
3.	STEM Night	Academic Coach and Task Force	Children and parents will participate in hands on STEM activities that reinforce required academic skills.	January	Parent sign in sheets, surveys, and flyer
4.					
5.					

Staff Training

Count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1.	Cultural Sensitivity	Title I Coordinator	Provide a framework for developing cultural awareness to help the culture gap	October	sign-in sheets, minutes, agenda, PowerPoint Presentation
2.	5 levels of Parent Involvement	Title I Coordinator	Provide information on how to involve parents in their child's academic success	August	sign-in sheets, minutes, agenda, PowerPoint Presentation
3.	Value of Parent Involvement and Oasis Volunteer Requirements	Title I Coordinator	Provide Information on how to involve parents in their child's academic success	August	Sign in sheets, survey
4.	Title I information and Title I Compacts	Title I Coordinator	Information on the Components of the Compact	October	Sign in sheets, survey
5.	Communication and working with parents	Title I Coordinator	Training on various ways to communicate with parents	October	Sign in sheets, survey

Other Activities

How other activities the school will conduct to encourage and support parents and families in more meaningful engagement in the education of their child(ren)? [Every Student Education Act Section 1116]

Parent Conference Data Chats are scheduled throughout the year to update parents on their child's progress as well as provide resources to help their child at home. IKCA will also be providing parents with training and an overview of the new Florida Standards Assessments. Parents and students will have the opportunity to see sample test items and take practice tests. Coaches and teachers are available to assist any parents with curriculum questions and tips to help their child be successful. This is done for Language Arts, Math, and Science. In order to monitor the parent participation at events, all facilitators use sign in sheets.

Communication

How will the school provide timely information about the Title I programs?

At the beginning of the school year, Open House allows parents to visit the school and view its resources. Welcome Back Packets are provided to all students that includes a Title I booklet, District LEA Parent & Family Engagement Plan Summary and School Parent & Family Engagement Plan Summary. Every new student that is enrolled throughout the year is provided a copy of the packet upon registration. In addition, a Title I menu to access links to Title I is available through the school's website.

How will the school describe and explain the curriculum at the school, the forms of assessment used to measure student progress and the achievement levels students are expected to obtain?

Curriculum being used at the school is addressed at the school SAB and PTO meetings. At our Title I Annual Meeting, a PowerPoint is shared with the parents and families regarding information on the standards the child is expected to achieve, what the child is learning, how the children are being evaluated, and how to get in touch with the teacher.

How, if requested by parents, will the school provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child(ren)?

Any parent is able to request a parent/teacher conference in person or telephone. Parents may contact teachers via email. All teacher email addresses are available on our school website.

How will the school submit parents/families comments if the school-wide plan is not satisfactory to them? [Every Student Education Act Section 1116]

An electronic version of our Title I survey is provided to parents in order to get feedback on curriculum, testing, barriers, etc. Data is collected and results from the surveys are provided in the Spring and shared with parents. All parents are invited to discuss the results and ways to improve our school for the upcoming year.

Accessibility

A description of how the school will provide full opportunities for participation in parent/family engagement activities for all parents/families?

An IKCA bulletin is emailed to all families via Jupiter Ed on a regular basis and is also accessible via the school website. Information is provided in English and Spanish. Translations for other languages are available upon request. Parents are also asked to watch the school marquee, Facebook, and Remind 101 for information. On the school website is an internet-based calendar of activities. The school has a marquee which posts dates and times of important events located via TV in the front office. IKCA provides agendas for daily parent communication. Each week the principal sends a parent newsletter to inform them of upcoming events and ensure all information is sent to parents and students on a regular basis. Teachers send a class newsletter weekly. Parents are also provided regular reports of academic progress through report cards, progress reports, and completed assignments. Invitations to attend school meetings and conferences go home in the students' agendas. The school PFEP will be summarized and a copy will be sent home to all parents. The PFEP will be posted on the school's website in its entirety as well as a hard copy available in the office. Accessibility will be provided at all events for those who are disabled and staff is available to assist parents with sight and hearing disabilities.

A description of how the school will share information related to school and parent/family programs, meetings, school reports, and other activities in an understandable, uniform format, and in languages that the parents/families can understand?

All flyers sent home will be in both English and Spanish. Jupiter and Smore (parent newsletter platform) also allow the parent to select the language they wish. This will convert all correspondence to their native language.

Discretionary (Optional)

Any activities that are not required, but will be paid for through Title I, Part A funding (for example, home visits, transportation for meetings, activities related to parent/family engagement. Etc.)

(Optional)

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1.					

2.					
3.					
4.					
5.					

Barriers

A description of the barriers that hindered participation by parents during the previous school year from the school end of year survey?

Barriers that hinder participation are language and the time at which the events take place. As well, some parents cannot attend due to lack of child care, health issues, and work.

A description of the steps the school will take during the upcoming school year to overcome the barriers (with particular attention paid to parents/families who are disabled, have limited English proficiency, and parents/families of migratory children?

Count	Barrier (Including the Specific Subgroup)	Steps the school will take to overcome
1.	Transportation	Provide more opportunities at varied times
2.	Language Barrier	Provide an interpreter
3.	Child Care	Free child care for school age children
4.	Work Hours	Offer alternative times and offer alternative options to view (i.e. online or recorded)
5.		